European University Project
Coordination Committee
(EUPCC)

1. Composition

The EUPCC is composed of the EU project coordinator and the EU project officer (both based at Sorbonne University), the heads of the Work Packages (or their substitute) and the 4EU+ Secretary General. Local 4EU+ officers can attend the meetings.

2. Competences

The European University Project Coordination Committee (EUPCC) coordinates the implementation of the European Universities Project, a core commitment of the 4EU+ Alliance until the end of the contractual period of the Grant Agreement n°612621.

The tasks of the EUPCC are:

- **Monitor the implementation of the EU project**
- Work Package (WP) leaders regularly report the progress of activities within their WP during the meeting of the EUPCC. They inform the committee of the internal organisation of the work within the WP. Each WP and each task within a WP is assigned to one 4EU+ University. This university in charge of coordinating the collaborative work within the WP/ task. Decisions in each WP/task are taken collectively by a group of delegates from each 4EU+ university.
- The EUPCC ensures the overall coherence of activities across different WPs. For this purpose, the Chair can call for thematic EUPCC meetings to deal with a specific topic.

- **Assess the implementation of the EU project**
- Every six month, local 4EU+ project officers deliver a technical and financial report to the project coordinator (SU). Based on this report, the EUPCC evaluates the performance of each WP according to the proposal and can take relevant decision and action. The evaluation is then sent to the Management Committee.
- The EUPCC discusses, in case there is reason to do so, the adaptation of the Work Plan, the budget distribution, the milestones and deliverables, and the timeline. The Management Committee takes the final decision.

In case of a dispute that cannot be resolved amicably between the members of EUPCC, the Chair can decide to refer the matter to arbitration by the Management Committee.

3. Organisation

The EUPCC and is part of the overall governance of 4EU+. It reports to the 4EU+ Management Committee. The EU project coordinator chairs the meetings of the EUPCC.

The EUPCC operates through regular meetings: Bi-monthly online meetings and two to three in-person meetings in one academic year.

The agenda of each meeting is distributed to the other EUPCC members at least 4 working days prior to the meeting date. The minutes of each meeting are available on the MS Teams channel dedicated to this group no more than a week later.